



Soccer's Software Solution

# Referee Manual

## KELELE WANDI



# GotSoccer Referee System



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After reading this manual, if you have any questions contact your local Assignor, or Club.

This manual is adjusted for United Soccer League usage.

For additional info contact Linda Lathrop at

[Llathro1@gmail.com](mailto:Llathro1@gmail.com)

Or 727-345-7894



Accessing Your Account:

FYSA has created a referee account with data from FSR, all referees are required to use this account to submit their annual background check and manage their game assignments.

From the initial log in screen select the Referee option.



Select the Password look up option.



Insert email address on file with FSR, and an email will be sent with log in information.





## Home Screen

When you login to [www.gotsport.com](http://www.gotsport.com) as a Referee. You will be presented with a home page that shows your calendar of events. This screen summarizes your status as a referee and is a quick view of upcoming events and assignments. Your calendar will be either shaded orange (default setting is I am not available) or light yellow (default setting I am available). Individual days may also be shaded to indicate a given day's availability setting. The events you have registered for will show in the days as well as a count of assignments on any given day.

Home Referee Assignors Upcoming Events My Account Help Log Out

Calendar Schedule Availability

Referee/Official - Main Menu

Referee Status: Available except where noted Manage Availability >

<<May July>>

June 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
			2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	12:00 AM-11:59 PM 2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19
5	6	7	8	9	10	11
2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19 2011 Montana State Cup	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19 2011 Montana State Cup
12	13	14	15	16	17	18
2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19 2011 Montana State Cup	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19
19	20	21	22	23	24	25
2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19	2011 MYSA Premiere U14 - U19 2011 MYSA Select-A U13 - U19
26	27	28	29	30		
2011 MYSA Select-A U13 - U19	2011 MYSA Select-A U13 - U19	2011 MYSA Select-A U13 - U19	2011 MYSA Select-A U13 - U19	2011 MYSA Select-A U13 - U19		

Past Dates 
  Today 
  Upcoming Dates 
  Blocked Date (10 hours or more) 
  Availability Blockout 
  Availability



## Referee Availability (Home Page)

One way of indicating your availability/unavailability is through your Calendar. To do this Click on Home in the Blue menu bar and then Calendar in the Grey menu bar. The Calendar shows you all your events. Along the top of the Calendar you will see the Referee Status drop down menu. If you mark yourself Unavailable your Calendar will look like this:

### Referee/Official - Main Menu

Referee Status **Unavailable** except where noted Manage Availability »

<<January March>>

February 2009						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 2009 MYSA Premiere League U13 - U19	2 2009 MYSA Premiere League U13 - U19	3 2009 MYSA Premiere League U13 - U19	4 2009 MYSA Premiere League U13 - U19	5 2009 MYSA Premiere League U13 - U19	6 2009 MYSA Premiere League U13 - U19	7 2009 MYSA Premiere League U13 - U19
8 2009 MYSA Premiere League U13 - U19	9 2009 MYSA Premiere League U13 - U19	10 2009 MYSA Premiere League U13 - U19	11 2009 MYSA Premiere League U13 - U19	12 2009 MYSA Premiere League U13 - U19	13 2009 MYSA Premiere League U13 - U19	14 2009 MYSA Premiere League U13 - U19
15 2009 MYSA Premiere League U13 - U19	16 2009 MYSA Premiere League U13 - U19	17 2009 MYSA Premiere League U13 - U19	18 2009 MYSA Premiere League U13 - U19	19 2009 MYSA Premiere League U13 - U19	20 2009 MYSA Premiere League U13 - U19	21 2009 MYSA Premiere League U13 - U19
22 2009 MYSA Premiere League U13 - U19	23 2009 MYSA Premiere League U13 - U19	24 2009 MYSA Premiere League U13 - U19	25 2009 MYSA Premiere League U13 - U19	26 2009 MYSA Premiere League U13 - U19	27 12:00 AM-11:59 PM 2009 MYSA Premiere League U13 - U19	28 2009 MYSA Premiere League U13 - U19

Past Dates 
  Today 
  Upcoming Dates 
  Blocked Date (10 hours or more) 
  Availability Blockout 
  Availability

As you can see all but one day is Orange, this being the day that you are available to work. Along the bottom of the Calendar is the color code system that is used to determine your availability. To make yourself available click on the White bar across the top of the date that you want to work.



This brings up the schedule for that day. To make yourself available just click on the hours that you want to work by putting your cursor over the time slot to the left of the Calendar. This will make it **Green**.

<<2/27/2009 3/1/2009>>

Saturday, February 28, 2009

6:00 AM	Unavailable
7:00 AM	Unavailable
8:00 AM	Unavailable
9:00 AM	Unavailable
10:00 AM	Unavailable
11:00 AM	Available
12:00 PM	Available
1:00 PM	Available
2:00 PM	Available
3:00 PM	Unavailable
4:00 PM	Available
5:00 PM	Available
6:00 PM	Available
7:00 PM	Available
8:00 PM	Available
9:00 PM	Available
10:00 PM	Unavailable
11:00 PM	Unavailable

Click on individual hours in the left column to toggle availability.

Once you are done selecting your availability, make sure to click the Save button at the bottom of your Calendar. To see your changes after clicking **Save**, click the Calendar



## Referee Availability

To manage your availability for events go to Home in the Blue menu bar and then Availability in the Grey menu bar (you can also get to this page through your Calendar by clicking the Manage Availability button at the top of your Calendar screen).

Here you can check which age groups you prefer, referee positions, team affiliations and you can also add dates where you are not available(Blackouts) or if your default status is **Unavailable** you can enter available dates. Using this screen you can also make yourself **Available** all the time unless when noted in the Add Blackout section, or you can make yourself **Unavailable** except when noted. To do either of these options, first choose whether you want to be Available except when noted, from the Referee Status drop down menu. This will give you the Add Blackout button that you see above. If you choose Unavailable from the Referee Status drop down menu, it will change the screen to this:

in which case you would add your Available times by clicking the Add Available Time button. That will bring you to the Referee Availability Block (these same steps apply for the Blackout button). Here you fill in the date and times that you are available.

Once added, these specifications will show up in your Schedule tab as well as on your Calendar page.



### Assignment Preferences

Assignment preferences tell your assignor both the position of the pitch and the age groups you would prefer to referee. The age group preference allows the assignor to understand which age groups you as a referee feel confident about. Be sure to be honest or you may find yourself in a situation that is neither good for you nor the game.

Positional preferences allow the assignor to see where on the pitch you are comfortable.

There are four level settings for you to choose from. Each of them tell the assignor a something different.



- No Preference – I do not care
- Preferred – If the game allows I would like this position
- Accepted – I will take these assignments
- UnPreferred – I do not want this position

Again remember to be honest as this will help you receive the assignments that best fit your abilities.

Lastly team affiliation entries inform everyone where you have family or affiliated members participating. By giving assignors this information you are letting them know that matches that have these teams I should not be assigned to.

If you do not see your team listed for an event Click on **ENTER AFFILIATION** and you will be taken to a screen to enter them in.

**Affiliations**

**2011 MYSA Premiere U14 - U19**  
[Enter Affiliation](#)  
 4/1/2011-6/25/2011

**2011 MYSA Select-A U13 - U19**  
[Enter Affiliation](#)  
 4/1/2011-6/30/2011  
 Girls Electric City SC  
 U19 Royal 19G-SE

**2011 Montana State Cup**  
[Enter Affiliation](#)  
 6/10/2011-6/12/2011  
 Girls Electric City SC  
 U19 Royal 19G-SE



## Game Assignments

Once you are registered for an event and selected your assignors for your area, the assignors will start assigning you games. When you receive assignments you will be notified via email and you can follow the link to see what games and times you are refereeing and where. You have to click on accept or reject before the assignment is updated for your assignor and they know that you intend to do the assignment. Below is a copy of an email that was already sent out to a Missoula Referee.

**gotsoccer.com**

**MYSA Spring League 2008 U11 - U19**

please review and confirm your upcoming assignments below:

**Schedule For 3/29/2008**

Assignment	<a href="#">MYSA Spring League 2008 U11 - U19</a> L-MS-FMP 01	9:00 AM	10:25 AM	Asst. Ref	
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[Click Here to Confirm Your Schedule](#) **Confirm Your Schedule**

Mathew Wittkopp  
 Phone (559) 744-4888  
 Phone (2) (559) 744-4888  
 Mobile (559) 744-4888  
[mwittkopp@hotmail.com](mailto:mwittkopp@hotmail.com)

**Assignor Contact Info**

**\*Last item to do before leaving the website for the first time login. Go to Contact information and update all your contact information. This is a HUGE help to all Assignors. They will need all contact information that you can provide. Please update any changes and empty fields.**

This email provides a link to your Referee Schedule page

Home Referee Assignors Upcoming Events My Account Help Log Out

Calendar Schedule Availability

Schedule - Scott Johnson

From this page you will manage your assignments and report on games.



# Schedule

Game management for referees is GotSoccer's primary goal for the referee system.

Schedule - Scott Johnson

Event: 2011 MYSA Select-A U13 - U19 | Date: | All Assignments | Apply Filters

Click on the corresponding confirmation icon on the right of an assignment to indicate Unconfirmed, Confirmed, or Rejected status. MUST be at least 36 hours before mtach time to REJECT.

**Schedule For 4/2/2011**

Assignment Report Card	2011 MYSA Select-A U13 - U19 L-EC-SIE 03	#434	12:00 PM	to 1:25 PM	Referee	<input checked="" type="checkbox"/>
Assignment Report Card	2011 MYSA Select-A U13 - U19 L-EC-SIE 03	#435	3:30 PM	to 4:55 PM	Asst. Ref	<input checked="" type="checkbox"/>

**Schedule For 4/9/2011**

Assignment Report Card	2011 MYSA Select-A U13 - U19 L-MA-AMD 02	#15	10:00 AM	to 11:25 AM	Referee	<input checked="" type="checkbox"/>
Assignment Report Card	2011 MYSA Select-A U13 - U19 L-MA-AMD 05	#230	4:30 PM	to 6:15 PM	Asst. Ref	<input checked="" type="checkbox"/>

**Schedule For 4/23/2011**

Assignment Report Card	2011 MYSA Select-A U13 - U19 L-BG-BHS 01	#217	11:00 AM	to 12:35 PM	Referee	<input checked="" type="checkbox"/>
Assignment Report Card	2011 MYSA Select-A U13 - U19 L-BG-BHS 02	#215	4:00 PM	to 5:35 PM	Referee	<input checked="" type="checkbox"/>

**Event Assignments**

2011 MYSA Select-A U13 - U19 (4/1/2011)

U13-Referee	4/9/2011 02:L-MA-AMD	15	\$35.00
U14-Referee	4/2/2011 03:L-EC-SIE	434	\$35.00
U14-AR 1	4/2/2011 03:L-EC-SIE	435	\$20.00
U16-Referee	4/30/2011 01:L-LI-SAC	206	\$40.00
U16-Referee	4/23/2011 02:L-BG-BHS	215	\$40.00
U16-Referee	4/23/2011 01:L-BG-BHS	217	\$40.00
U19-AR 1	4/30/2011 01:L-LI-SAC	208	\$25.00
U19-AR 1	4/9/2011 05:L-MA-AMD	230	\$25.00
U19-AR 1	5/21/2011 03:L-EC-SIE	585	\$25.00
<b>Total</b>		<b>9</b>	<b>\$285.00</b>

Grand Total Pay: \$285.00

From this single screen a referee may accept or reject assignments with a single click on the game. As shown above all of the games here have been accepted and display  to signify acceptance. Referees are also allowed to lookup the past three year's assignments by event as well as payment information. It is from this screen that game reports and game cards are accessed. If allowed by the event referees may also Self-Select positions on a match.

1. Select the Event
2. Enter match you would like to self-assign
3. Click Select Match
4. A new window will pop up. Click on the position you fulfilled
5. Click Finish

The screenshot shows the 'Schedule - Scott Johnson' page with a 'Select Match' button circled in red and labeled '3'. A 'Referee Assignment' window is open, showing details for a match: '2011 Montana Showcase / Boys U11 Yellow / 060'. The 'Center Referee' position is highlighted in red and labeled '4'. The 'Finished' button is circled in red and labeled '5'. Other positions shown include 'Art Compton' and 'G. Bruce Huntsman'.



## Game Cards

Another great feature of the GotSoccer Referee Program is the Game Card. To get to your Game Cards, go to Home in the Blue menu bar, then Schedule in the Grey menu bar. You will see your list of events. Next to each game you will see the link Game Card. Click on that link.

Schedule For 4/2/2011						
Assignment <a href="#">Report</a> <a href="#">Card</a>	<a href="#">2011 MYSA Select-A U13 - U19</a> L-EC-SIE 03	#434	12:00 PM	to 1:25 PM	Referee	<input checked="" type="checkbox"/>
Assignment <a href="#">Report</a> <a href="#">Card</a>	<a href="#">2011 MYSA Select-A U13 - U19</a> L-EC-SIE 03	#435	3:30 PM	to 4:55 PM	Asst. Ref	<input checked="" type="checkbox"/>

That will bring up a PDF game card. You can print these out and have them ready for your game.

2011 MYSA Select-A U13 - U19																																																																																																																																																																																																																																																																																															
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Field: L-MA-AMD #02			Date: 4/9/2011		Time: 10:00 AM																																																																																																																																																																																																																																																																																										
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10	ICERYN022398	10 Ryne Icenoggle																																																																																																																																																																																																																																																																																													
11	SPETRED031698	11 Trenton Sperry																																																																																																																																																																																																																																																																																													
12	STAABRO051298	12 Abraham Stapleton																																																																																																																																																																																																																																																																																													
13	COCPHI100897	13 Phillip Cockburn																																																																																																																																																																																																																																																																																													
14	GALCAR122797	14 Carter Gall																																																																																																																																																																																																																																																																																													
15	CRAMAT110197	15 Matthew Cranston																																																																																																																																																																																																																																																																																													
16	LORCON090497	16 Connor Lorenz																																																																																																																																																																																																																																																																																													
17	RANKEV1120497	17 Kevin Rangitsch																																																																																																																																																																																																																																																																																													
18	BRAZAO030298	18 Zach Brant																																																																																																																																																																																																																																																																																													
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2	NEDAN112897	10 Daniel Nielsen																																																																																																																																																																																																																																																																																													
3	BRANOA082398	11 Noah Bradley																																																																																																																																																																																																																																																																																													
4	STRHAY081197	12 Haylee Strouf																																																																																																																																																																																																																																																																																													
5	TAYMAL100897	18 Malachi Taylor																																																																																																																																																																																																																																																																																													
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7	BARCAR032498	20 Carson Barnosky																																																																																																																																																																																																																																																																																													
8	SWOJEN032999	21 Jenna Swope																																																																																																																																																																																																																																																																																													
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11	BARPAR032498	24 Parker Barnosky																																																																																																																																																																																																																																																																																													
12	HARJAS021898	25 Jason Harden																																																																																																																																																																																																																																																																																													
13	HERGAV021398	26 Gavin Herzog																																																																																																																																																																																																																																																																																													
14	FIECAR040398	27 Carson Flechtner																																																																																																																																																																																																																																																																																													
15	JOHDYL100698	30 Dylan Johnstone																																																																																																																																																																																																																																																																																													
16	WILDAN111997	31 Danielle Willson																																																																																																																																																																																																																																																																																													
17	LUTTRA050699	33 Travis Luther																																																																																																																																																																																																																																																																																													
18	NEAUER21298	34 Jeremy Newby																																																																																																																																																																																																																																																																																													
19	LOVMOR030598	36 Morgan Lovec																																																																																																																																																																																																																																																																																													
20	ROBWYA082297	40 Wyatt Roberts																																																																																																																																																																																																																																																																																													
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DR - Delays restart of play		DGH - Denies opposing team of obvious goal-scoring opportunity				DGF - Denies obvious goal-scoring opportunity to an opponent																																																																																																																																																																																																																																																																																									



## Game Reports

To create a Game Report go to Home in the Blue menu bar and then Schedule in the Grey menu bar. On the right side of your events you will see a link called Assignment Report.

Schedule For 12/20/2008

Assignment <a href="#">Report</a>	<a href="#">Dragonfest</a> Val Vista 1	#76	8:00 AM	9:30 AM	Asst. Ref	<a href="#">Game Card</a>	<a href="#">?</a>
Assignment <a href="#">Report</a>	<a href="#">Dragonfest</a> Field 01	#48	12:30 PM	2:00 PM	Asst. Ref	<a href="#">Game Card</a>	<a href="#">?</a>

Click on that link. It will pull up this screen:

Game Report - 2011 MYSA Select-A U13 - U19  
 Game# 434 - 4/2/2011 - 12:00 PM - 1:25 PM - Boys U14 Select - Field# 03@L-EC-SIE

Final Results

Home	BOZEMAN BLITZZ BLUE 14B-PR (MT)	Score: 4	☆ 0	Cards: +Y 0 +R 0 +Inj 0
Away	BUTTE ORANGE 14B-PR (MT)	Score: 2	☆ 0	Cards: +Y 1 +R 0 +Inj 0

Save Scores

Supplemental Report

Referee - Scott Johnson (grade: 7)  
 Asst. Ref - Trent Carr (grade: 8)  
 Asst. Ref - Mary jo Rowe (grade: 8)

Game Cancelled

Actual Game Date: 4/2/2011 Actual Start Time: 12:10 PM  
 Half-Time Score: 0 - 1 Actual End Time: 1:30 PM

Other Injury Notes: none

Game Incidents: none

Field Condition: grass was excellent but ground was spongy and south goal was in water.

Check all that apply

Home team at field on time  Minutes late   
 Away team at field on time  Minutes late   
 Home team player passes received and checked   
 Away team player passes received and checked

Approximate Spectators: 50  
 Referee Conduct: good  
 Player Conduct: EXCELLENT  
 Spectator Conduct: good

### Offense Codes

- C1 - Unsporting Behavior (UB)
- C2 - Dissent by word or action (DT)
- C3 - Persistent Infringement (PI)
- C4 - Delays restart (DR)
- C5 - Fails to respect distance (FRD)
- C6 - Enters/Re-enters field (E)
- C7 - Deliberately leaves field (L)

- S1 - Serious Foul Play (SFP)
- S2 - Violent conduct (VC)
- S3 - Spits at or on other person (S)
- S4 - Denies opportunity by hand ball (DGH)
- S5 - Denies opportunity by FK/PK offense (DGF)
- S6 - Offensive, insulting or abusive language (AL)
- S7 - Second caution in same match (2CT)

Here you can enter scores and it will go directly into our system.

Home	MS UNITED (MS)	Score: <input type="text"/>	Cards: + Yellow 0 + Red 0
Away	TEXAS SPIRIT 87 RED (TXN)	Score: <input type="text"/>	Cards: + Yellow 0 + Red 0


Save Scores

Remember to click the **Save Scores** button for it to register in our system.

+ Yellow 0	+ Red 0
+ Yellow 0	+ Red 0



You can also record who got a yellow or red card during the game. To do this click on the + button next to each card.

This will open up the screen below. Here you can enter the players name and using the drop down menu under Code you can indicate whatever Offense Code that applies. Offense Codes can be found on the right hand side of the screen. To complete and save the card **CLICK** the blue plus sign  to save the entry.

Player	Code	Notes
* <input type="text"/>	<input type="text"/>	<input type="text"/> 

**Click Here to SAVE** 

#### Offense Codes

- C1 – Unsporting Behavior (UB)
- C2 – Dissent by word or action (DT)
- C3 – Persistent Infringement (PI)
- C4 – Delays restart (DR)
- C5 – Fails to respect distance (FRD)
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- S5 – Denies opportunity by FK/PK offense (DGF)
- S6 – Offensive, insulting or abusive language (AL)
- S7 – Second caution in same match (2CT)

Once all the information is filled in and you click the **Save** button at the bottom of the page (this is different than the Save Scores button) a copy of the report is sent to the Event Director and the Assignor. If any player gets a yellow or red card this report is also attached to the player's record.

Please make sure you complete this task in a timely fashion. Reports are usually due 1 day after a game. If you are having issues please contact the area assignor and they can assist you.



## Manage Assignors

Click on the Referee Assignors in the Blue menu bar and under you will see all the available assignors for all of your events. Please select the one assignor that is your primary area assignor and make that person your primary. This allows them to assist you with your account. Next you will want to cancel all of the assignors you will not be working with. **THIS IS VERY IMPORTANT AND MUST BE UPDATED** to keep your assignors informed as to where you may be able to accept assignments. As you are available in areas during the season you must **APPROVE** and **CANCEL** the areas you want and do not want assignments in. If you do not do this you will get assignments in areas you do not want games. Do not delete assignors unless you will **never** be taking games from them. **Make sure only the assignors you wish to accept games from are GREEN.**

### PRIMARY ASSIGNOR MUST BE SET TO FYSA

**Associated Referee Assignors**  
**Primary Assignor: MYSA**  
 MYSA has full control to assign you to upcoming events.  
 You may also be associated with any number of referee assignors listed below.

**Green - Active Assignor**  
**Blue - Primary Assignor**  
**Red - Canceled Assignor**

Assignor	Upcoming Events	Fields	Buttons
<b>Carl Campbell - State</b> (Green)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 56 Fields	Cancel Assignor, Make Primary
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 32 Fields	
	2009 Montana State Cup	5/23/2009 ⊕ 0 Fields	
	2009 Montana Cup	6/6/2009 ⊕ 0 Fields	
	2009 Montana Showcase	6/20/2009 ⊕ 0 Fields	
<b>Jack Dockery - BZN</b> (Green)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 6 Fields	Cancel Assignor, Make Primary
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 2 Fields	
<b>MYSA</b> (Blue)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 56 Fields	Cancel Assignor
	MYSA Travel Rosters	8/1/2008 ⊕ 0 Fields	
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 32 Fields	
	2009 Montana State Cup	5/23/2009 ⊕ 0 Fields	
	2009 Montana Cup	6/6/2009 ⊕ 0 Fields	
	2009 Montana Showcase	6/20/2009 ⊕ 0 Fields	
<b>Gary Marks</b> (Red)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 0 Fields	Approve Assignor, Delete
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 1 Fields	
<b>Michael Steinmetz</b> (Red)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 0 Fields	Approve Assignor, Delete
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 0 Fields	
<b>Scott Brown - GTF</b> (Red)	2009 MYSA Premiere League U13 - U19	8/1/2008 ⊕ 4 Fields	Approve Assignor, Delete
	2009 MYSA Classic League U10 - U12	4/25/2009 ⊕ 2 Fields	

Now if you are traveling with a team and you would like to make yourself available to get games in the city you are traveling to, unblock the assignor for that area each week. This will place your name in that area's pool to give the assignor an idea of the number of traveling referees coming to town for the next weekend.



## Registering for Events

On the Blue menu bar you will select Upcoming Events. By default it will list the My Events section which is a list of the events you have registered for. Here you can search for events using filters which allow you to be as broad or as specific as you want. Click Search Events.




### Search Events

Enter as many or as few search criteria as desired and click Go.

**Date Range** July 2008 to September 2008  
 **State** AL  
 **Show up to** 10 Results  
 **Event Type** Any (dropdown menu: Tournament, League, Training)  
 **Event Name**   

Click the GO button to list tournaments.

In this case we are going to enter in the Events State filter, MT. A list of events in the State of Montana will be presented.

	<b>2009 MYSA Premiere League U13 - U19 League</b> 8/1/2008-7/31/2009	Boys U13 Boys U14 Boys U16 Boys U18	Girls U13 Girls U14 Girls U16 Girls U18	<b>Assignors:</b> <a href="#">Carl Campbell-State</a> <a href="#">Gary Marks</a> <a href="#">Jack Dockery - BZN</a> <a href="#">Michael Steinmetz</a> <a href="#">MYSA</a> <a href="#">Scott Brown-GTF</a>	<input type="button" value="Event Info"/> <input type="button" value="Register for Event"/>
	<b>2009 MYSA Classic League U10 - U12 League</b> 4/25/2009-6/14/2009	Boys U10 Boys U11 Boys U12	Girls U10 Girls U11 Girls U12	<b>Assignors:</b> <a href="#">Carl Campbell-State</a> <a href="#">Gary Marks</a> <a href="#">Jack Dockery - BZN</a> <a href="#">Michael Steinmetz</a> <a href="#">MYSA</a> <a href="#">Scott Brown-GTF</a>	<input type="button" value="Event Info"/> <input type="button" value="Register for Event"/>
	<b>Stockman Bank Magic City Classic 2009 Tournament</b> 5/2/2009-5/3/2009	Boys U10 Boys U11 Boys U12 Boys U13 Boys U14 Boys U15 Boys U16 Boys U17 Boys U18	Girls U10 Girls U11 Girls U12 Girls U13 Girls U14 Girls U15 Girls U16 Girls U17 Girls U18	<b>Assignors:</b> TBA	<input type="button" value="Event Info"/> <input type="button" value="Register for Event"/>

Please select the events you wish to participate in. You do this by clicking . Once complete the screen will return to the My Events list and your selected event will be in the list. Please click on **Enter Team Affiliation**. This will allow you to select your team conflicts.

### Associated Teams

Friends or family playing in this event?  
 Locate those teams below:

Boys U3

Gender Age Team Name

Make your selections above and click Find to look for teams.

### Associated Teams On File

- Girls U16 **AVALANCHE ROYAL 15G-PR** (MT) [Remove](#)
- Girls U19 **MISSOULA STRIKERS BLACK 18G-PR** (MT) [Remove](#)

Enter all of your team conflicts.



## My Account

This section is broken up into 5 areas for your convenience. Each of these addresses certain information about your account.

- Contact Information
- Identification
- Account Access
- Background Check (only available if your Primary Assignor participates in R/M)
- Courses & Registration

### Contact Information

This section of your account allows editing of the registration information you entered during the initial sign-up process.

#### Referee Information

##### Basic Information

<b>Full Legal Name</b>	Scott		Johnson
	Legal First	M.I.	Last
<b>State Registered</b>	Montana		
<b>Gender</b>	<input checked="" type="radio"/> Male <input type="radio"/> Female		
<b>DOB</b>	2	/	16
	Month	Day	Year
<b>Photo</b>	[NO PHOTO]		
	<input type="button" value="Upload"/>		

##### Referee License Information

<b>USSF Reg #</b>	0040-5201-11111111		
<b>Date Issued</b>	4/1/2003	<b>USSF Grade</b>	7 - Referee Class 1

##### Driver's License/ State ID

<b>ID Number</b>	<b>State</b>	<b>Expiration</b>
020111111111111111	MT	2/16/2015
		MM/DD/YYYY

##### Account Summary

<b>User Name</b>	gibb@refere
<b>Date Created</b>	1/8/2008 2:37:48 AM
<b>Last Updated</b>	5/31/2011 12:46:27 AM

Additional Info/Notes (optional)

##### Contact Information

<b>Address</b>	500 Alpha Way
<b>City</b>	Bozeman
<b>State</b>	MT
<b>Zip Code</b>	59715
<b>Country</b>	United States
<b>Email Address</b>	gibb@refere@gmail.com
<b>Email Address (2)</b>	
<b>Phone</b>	406-555-1212
<b>Phone (2)</b>	
<b>Mobile Phone</b>	406-555-4321
<b>Mobile Text Messaging Address</b> (you@yourcarrier.com)	406-555-1212@vtext
<b>Fax</b>	

Pay close attention to your email address, mobile text, USSFID, Driver's Lic. and the light tan highlighted area. This information is critical to proper identification for risk management and contact by assignors. The **State Registered** section should be the area in which you receive your last certification. In many states you must be approved by the SYRA at the state level of GotSoccer before you can be assigned a match. Please validate with your state if you have questions.



## Identification

To assist with proper identification and appropriate IRS requirements GotSoccer allows for the entry of your SSN, DOB and if your area uses it RefPay account information.

### Personal Identification

Please enter your Social Security Number and Date of Birth. This form is secure. Your SSN will be encrypted before being filed so it will not be readable unless decrypted by GotSport staff or authorized Assignors.

### Current Records

**SSN:** [On File](#)

Delete SSN

**DOB:** [On File](#)

**RefPay:** Not On File

**Personal Identification**

**Name** Scott Johnson

**SSN**  -  -   
 -  -   
 (enter twice to confirm)

**DOB** 2 / 16 / 1988  
 Month Day Year

**RefPay**    
 User Name Account

The RefPay information stored here is placed in your payment records for easy export to RefPay. The DOB and SSN information are placed on the appropriate IRS documents as required by law. All of the information in this page is highly protected for your safety.

## Account Access

This area allows for the maintenance of your userid/password information. Keep in mind there are two different save functions on the screen

### Account Access Information

**Full Name** Scott Johnson

**UserName** @johnd@refere.com

**Date Created** 1/8/2008 2:37:48 AM

**Last Updated** 5/31/2011 12:46:27 AM

**Last Login** 6/2/2011 9:42:51 AM

**Previous Login** 6/1/2011 10:02:36 PM

### Change UserName

UserName

### Change Password

Current Password

New Password

Confirm New Password

Please write this information down and store in a safe place. Your userid should be at least 8 characters and the password selected should follow the format of 8-14 characters containing both lower and uppercase letters and have some numbers or other special characters. This creates a combination that is very difficult for outsiders to guess or discover.



### Background Checks

If risk management is enforced for your primary assignor you will be given the option to submit or verify your existing background check information. If your primary assignor does not require R/M data then you will see this screen.

To allow for submission of a report you must have FYSA designated as your primary assignor. Please contact FYSA for information regarding submitting your check.

Once you have completed this task you will see a new screen informing you of the requirements and allowing for the submission of a report.

#### Background Check Information

##### Current Background Check Report

Your profile does not currently have any background check data attached. If you have recently submitted a report it may still be awaiting processing.

##### Background Check Report History

No reports have been submitted from this account.

#### Background Check Information

##### Current Background Check Report

Your profile does not currently have any background check data attached. If you have recently submitted a report it may still be awaiting processing. If you do not have a pending report listed you may click the Submit Report button to submit a new report.

If you have already completed a background check report with your state organization but it is not shown here, click the Check Reports button below.

**Important:** Your account must match the report exactly. Please verify your name, date of birth, and gender for this account before continuing. [Account Information](#)

##### Background Check Report History

No reports have been submitted from this account.

#### Risk Management

Risk Management Enforced: **Montana Youth Soccer (MT)**

##### Contact Information

Phone 406-847-6283  
Fax 406-847-6283  
Email [montyouthsoccer@youthsoccer.org](mailto:montyouthsoccer@youthsoccer.org)  
Address PO Box 1000  
**St. Regis, MT 59866**

Reports older than **6/2/2009** have expired

Please make sure to complete the form accurately and fully. Any misinformation such as nicknames will only delay your approval. After submission check back here to get the status of the report. Once approved you will see this screen.

#### Background Check Information

##### Current Background Check Report

Your profile is attached to the following report:

**Report #** 00045987  
**Submitted** 3/29/2010 11:13:09 AM  
**Response** 3/29/2010 11:13:38 AM  
**Status** Montana Youth Soccer (MT) **Approved**  
**Card** [Print Card](#)

##### Background Check Report History

No reports have been submitted from this account.

#### Risk Management

Risk Management Enforced: **Montana Youth Soccer (MT)**

##### Contact Information

Phone 406-847-6283  
Fax 406-847-6283  
Email [montyouthsoccer@youthsoccer.org](mailto:montyouthsoccer@youthsoccer.org)  
Address PO Box 1000  
**St. Regis, MT 59866**

Reports older than **6/2/2009** have expired



## Courses & Registration

The last option under the My Account section shows you your current primary assignor contact information and any courses or registration events that they may be offering. Here you will be allowed to register for them and your registration history will be tracked with your account. This is a great way to track annual certification requirements.

### Assoc. & Registration Information

No club programs are currently available

#### Assignor/Organization Contact Information

##### Montana Youth Soccer (MT)

Phone (406) 428-4283

Fax (406) 428-4283

Email [montanasoccer@mtysoccer.com](mailto:montanasoccer@mtysoccer.com)

Address 101 Ave. 100

St Regis, MT 59866